

CHAPELTOWN AND DISTRICT PROBUS CLUB

CONSTITUTION (2023)

1 TITLE - The Club will be called the “Chapeltown and District Probus Club”.

2 STATUS - The Club will have charitable status.

3 OBJECTS - For the public benefit, and in particular for retired men, to provide facilities where they can meet in fellowship for mutual support, to exchange information and advice, to provide social contact particularly for those who may be isolated or lonely through bereavement, financial hardship or ill health, and to promote and preserve good health both physical and mental through stimulating interaction in a social environment.

4 TRUSTEES - The affairs and general administration of the Club will be managed by a Committee of Trustees normally comprising the six Officers, the immediate past Chairman and two ordinary members elected at the AGM. The immediate past Chairman will serve for one year, and the ordinary members will serve for three years. These terms of office may be varied at the discretion of the Committee. Four Committee members will form a quorum and the Committee will have the authority to co-opt other members and to fill casual vacancies as necessary.

5 OFFICERS - The Officers will be as follows: Chairman, Vice-Chairman, Secretary, Treasurer, Speaker Finder, and Social Organiser; all to be elected annually at the Annual General Meeting. The Chairman will serve for one year and will normally be succeeded by the Vice-Chairman.

6 MEMBERSHIP - Membership will be open to retired and partially retired professional and businessmen. Application for membership must be made in writing to the Secretary, for approval by the Committee. In addition to an annual subscription, new members will pay a joining fee which will cover the cost of a Probus lapel badge and a name badge. Interested applicants and visitors will be welcome at meetings. Members who are no longer able to attend because of ill-health, and therefore are obliged to resign from active membership will be offered Associate Membership on an honorary basis.

7 MEETINGS - The Club will meet on the second Wednesday in every month, normally starting at 10am. The AGM will be held on the second Wednesday in March. A Special General Meeting may be called by the Secretary at the discretion of the Committee; a minimum of fourteen days' notice must be given to the members.

8 FINANCE - The financial year will commence on 1st January. The annual subscription will be decided at the Annual General Meeting and become payable from that date. Excepting in agreed mitigating circumstances any subscription unpaid by the September General Meeting will result in membership being terminated. The Club's account will be held at a nominated bank approved by the Membership. Cheques drawn on the account must be signed by any two of the three signatories who will be the current elected Treasurer, Secretary and Social Organiser. All online payments will be arranged by the Treasurer and approved by a second authorised signatory. An Income/Expenditure or Receipts/Payments Account for the financial year will be prepared by the Treasurer and presented for approval at the AGM after audit by appointed members. Two members will be appointed as Auditors at each AGM.

9 DISSOLUTION - Closure of the Club can be proposed at a General Meeting and must have the approval of at least two thirds of the membership present. The Committee will discharge all debts and liabilities and arrange donation of remaining assets to one or more agreed local charities for purposes similar to the Objects.

10 ALTERATIONS - This Constitution may be altered only at the AGM or at a Special General Meeting. Notice of such alterations may be given at any meeting of the Club, with a minimum of one month's notice. No amendment will be made which would have the effect of making the Charity cease to be a charity at law.